



TAMILNADU CORPORATION FOR DEVELOPMENT OF WOMEN LTD.,
(A GOVERNMENT OF TAMILNADU UNDERTAKING)

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PROCEEDINGS OF THE MANAGING DIRECTOR, TNCDW
PRESENT: Tmt. S.Divyadharshini I.A.S.,

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Sub: Tamil Nadu State Rural Livelihoods Mission (TNSRLM) – Hon'ble Minister for Youth Welfare and Sports Development Announcement – Announcement made on the floor of Assembly on 30.03.2023 – Imparting Refresher training to A&R of all SHGs – Guidelines issued- Reg.

Ref: 1) Announcement made by the Hon'ble Minister for Youth Welfare and Sports Development on the floor of Tamil Nadu Legislative Assembly on 30.03.2023

2) AAP for 2023-24 (B2.2.5.3)

Tamil Nadu Corporation for Development of Women (TNCDW) is established for the empowerment of women so as to achieve the upgradation of the socio-economic status of the rural women. This was achieved by venturing into capacity building through a pool of resource persons at the State, District and Block level and imparting training to Project staff to enable them to understand the project principles and concepts. Capacity Building of CBOs such as SHGs, PLFs, VPRCs and BLFs are the base structure for the successful implementation of the TNSRLM project. Governance and Financial Management are the two focus areas in training of CBOs. These under privileged organizations such as SHGs, PLFs, VPRCs and BLFs are regularly provided with necessary training to ensure best services to their members.

In the reference above cited, the Hon'ble Minister for Youth Welfare, Sports Development, Special Programme Implementation Department & Poverty Alleviation Programme and Rural Indebtedness made the following announcement on the floor of Tamil Nadu Legislative Assembly on 30.03.2023. **(Announcement No. 7)**

"ஊரக பகுதிகளில் உள்ள அனைத்து சுய உதவிக் குழுக்களுக்கும் ரூ. 9 கோடியே 48 இலட்சம் ரூபாய் செலவில் புத்தாக்கப் பயிற்சி வழங்கப்படும்."

சுய உதவிக் குழு உறுப்பினர்களின் தகுதி மற்றும் திறமையை மேம்படுத்த அடிப்படை பயிற்சிகள் வழங்கப்பட்டு வருகின்றன. இந்த ஆண்டு நிர்வாகம், நிதி மேலாண்மை மற்றும் தலைமைப்பண்பு ஆகியவற்றில் மகளிர் குழுக்களுக்கு சிறப்பு புத்தாக்கப் பயிற்சி 9 கோடியே 48 இலட்சம் ரூபாய் மதிப்பீட்டில் வழங்கப்படும். இத்துடன் அரசின் பல்வேறு திட்டங்கள் பற்றிய விழிப்புணர்வும் ஏற்படுத்தப்படும். இதற்காக மொத்த தொகை 9 கோடியே 48 இலட்சம் ரூபாய் ஒதுக்கப்பட்டுள்ளது.

Refresher training to Animator and Representative of all SHGs

It is proposed to provide one-day refresher training to A&R of all SHGs on SHGs Governance, Finance Management and leadership to all A&R of 3,18,000 formed Self Help Groups (SHG) as on 31.03.2023 (as per NRLM portal) with a total no.of 6,38,000 members through DMMUs at Block level by utilizing the services of trained Community SHG Trainers (CSTs). An amount of Rs.9.48 crores has been approved in AAP 2023-24.

During training, the topics are to be covered such as about TNCDW, TNSRLM, TNULM, DDU-GKY and VKP and its project components, roles and responsibilities of Animator, Representatives and members, SHG meeting, five core principles, SHG grading, bank linkage, interest subvention, insurance scheme, Community Investment Fund, livelihoods, skill training for youth, LokOS, etc.

Process of implementation of training programme:

It is proposed to give one day refresher training to A&R of all SHGs in the following method:

S.No.	Training	To whom	No.of days	By whom	Mode of training	Place of training
01.	Orientation training	All thematic APOs	One day	SMMU (all thematic officials)	Virtual mode	-
02.	Training of Trainers (ToTs)	CSTs (@5 CSTs per block = 388 blocks x 5 CSTs = 1940 CSTs)	Two days	All thematic APOs and DRPs	In person	District level
03.	Refresher training	Animators and Representatives of all 3,18,259 SHGs (i.e. 6,36,518 members)	One day	Trained CSTs	In person	Block level

In this regard, the **guidelines** for imparting A&R training by DMMU is given below.

Pre-training:

- Training schedule should be drawn and approved by District Collector and same to be sent to CB section of SMMU well in advance
- The training programme should be conducted in MaKaMai / BLF office
- Training venue should offer conducive atmosphere within the approved budget.
- Assistant Project Officer (IB&CB) is in-charge of this training program at district level
- BMM and BC (CB) is in-charge of this training programme at block level
- Contact no.of the trainees should be obtained and maintained by DMMU
- The training should be a part of the Collector's tour programme
- Pre - assessment forms to be collected.

During the training:

- Training is to be conducted as per schedule and proper completion of training should be monitored.
- Batch size of each training should be 30 members but not exceeding 40 members.
- Attendance of the participants should be minimum 70%, otherwise training may be cancelled.
- Project Directors should monitor the training programme
- 100% verification of all the training should be done in the districts (i.e. 20% by PDs, 50% by Zonal APOs and 100% by BC(IB&CB) & BMM.
- Feedback about the training should be written in the prescribed format by monitoring officers
- To collect participants attendance and feedback reports from each participant
- To supply training kit during training period
- All the training conducted should be geo-tagged
- Training should be taken by only trained CSTs and they should present before one hour of the commencement of the training
- The training time is fixed 10.00 am to 5.00 pm.

Post –training:

- Post – evaluation form to be collected.
- To ensure the attendance of the participants
- To ensure the payment made to the Resource person in time
- To ensure all the documents i.e. attendance, feedback format, geo-tagged photos, group photos, etc. should be obtained from the training centre i.e. MaKaMai / BLF before making payments.
- **No cash payment to be made.**
- To prepare documentation of the training programme and share it to Capacity Building Section and Mutram Section with high resolution photos.

Hence, the Project Directors are instructed **to identify five best CSTs for each block** and to draw training schedule for a) Training of Trainers (ToTs) to be given by all thematic APOs and DRP to CSTs and b) Refresher training to be given by trained CSTs to A&R of all groups.

The training should be conducted on receipt of fund from SMMU with proper intimation.


Managing Director/CEO

M.L.
4/7/2023